



E&R TRAILER SALES AND SERVICE, INC.
20186 LINCOLN HIGHWAY
MIDDLE POINT, OH 45863-9705

Phone: (419) 968-2115
Fax: (419) 968-2712
Website: www.etrailer.com
APPLICATION FOR EMPLOYMENT

E&R Trailer Sales & Service, Inc considers all applicants for employment without regard to race, color, religion, sex, national origin, age, disability, or status as a Vietnam-era or special disabled veteran in accordance with federal law. In addition, E&R Trailer Sales & Service, Inc. complies with applicable state and local laws prohibiting discrimination in employment in every jurisdiction in which it maintains facilities. E&R Trailer Sales & Service, Inc. also provides reasonable accommodations to qualified individuals with disabilities in accordance with applicable laws.

To receive proper consideration of this application, ALL questions on this application must be answered.

PERSONAL INFORMATION			(PLEASE PRINT)		Date of Application
Name (Last Name, First Name, Middle Initial)				Social Security Number	
Current Address		City	State	Zip Code	
Telephone Number	Cellphone Number	Email:		Referred By	
Are you over the age of 18? ☐ YES ☐ NO		Date Available		Position Requested	
What Prompted Your Application?		Are you Interested in Full Time or Part Time?		Salary Desired	

EDUCATION

High School Name and Address	Course of Study	Number of Years Attended	Highest Grade Completed
College School Name and Address	Course of Study	Number of Years Attended	Highest Grade Completed
Diploma or Degree Received			
Other (specify) Name and Address	Course of Study	Number of Years Attended	Highest Grade Completed
Diploma or Degree Received			

PERSONAL INFORMATION

Do you have any relatives or personal friends in the employment of E&R Trailer Sales & Service, Inc.? ☐ Yes ☐ No

If so please state:

Name:	Relationship:
-------	---------------

#1 Reference Name	Address	Telephone	Occupation	Yrs. Known
#2 Reference Name	Address	Telephone	Occupation	Yrs. Known
#3 Reference Name	Address	Telephone	Occupation	Yrs. Known

ARE YOU KNOWN TO SCHOOLS/ REFERENCES BY ANOTHER NAME? ☐ Yes ☐ No IF YES, BY WHAT NAME: _____

FIDELITY INFORMATION

Have you ever been convicted of a crime excluding misdemeanors or traffic violations? ☐ Yes ☐ No

If yes please state the nature of offense, when, where and disposition.

Answering yes WILL NOT necessarily disqualify you from consideration
This information will be used only for job-related purposes and only to the extent permitted by applicable law.

Is there anything that would prevent you from performing in a reasonable and safe manner the activities involved in the position for which you have applied? ☐ Yes ☐ No

If yes, please explain:

Federal laws require that employers hire only individuals who are authorized to be lawfully employed in the United States. In compliance with such laws, E&R Trailer Sales & Service, Inc. will verify the status of every individual offered employment. In connection with these laws, all offers of employment are subject to verification of the applicant's identity and employment authorization, and it will be necessary for you to submit such documents as are required by law to verify your identification and employment authorization, after an offer of employment is made.

Are you currently authorized to work for all employers in the United States on a full-time basis? ☐ Yes ☐ No

EMPLOYMENT HISTORY

Employer's Name and Address	Telephone	Salary/Wages per Hour	
	Immediate Supervisor	Start Date	End Date
	Reason for leaving	May we contact your employer? ☐ Yes ☐ No	
Describe in detail the work you performed			

Employer's Name and Address	Telephone	Salary/Wages per Hour	
	Immediate Supervisor	Start Date	End Date
	Reason for leaving	May we contact your employer? ☐ Yes ☐ No	
Describe in detail the work you performed			

Employer's Name and Address	Telephone	Salary/Wages per Hour	
	Immediate Supervisor	Start Date	End Date
	Reason for leaving	May we contact your employer? ☐ Yes ☐ No	
Describe in detail the work you performed			

SPECIALIZED SKILLS

Please check any that apply								
☐ FAX	☐ CALCULATOR	☐ TYPE WRITER	☐ COPIER	☐ PC	☐ WINDOWS MICROSOFT	☐ EXCEL	☐ WORDS	☐ OUTLOOK
PRODUCTION / MOBILE MACHINERY (List):								
OTHER (List):								
ADDITIONAL COMMENTS								

PLEASE READ THE FOLLOWING

- I understand and voluntarily agree that:
- (1) The facts set forth in my application for employment are true and complete, I understand that any misrepresentations, omissions, or false statements on this application shall be considered sufficient cause for refusal of employment, or if employed, termination from E&R Trailer Sales & Service, Inc.
 - (2) I understand that if employed, I will be required to submit to drug and alcohol testing at various times without prior notice. A positive report from drug or alcohol test will disqualify me from employment and will result in my termination.
 - (3) You are hereby authorized to make any investigation or verify all the information provided by me concerning, among other things, my prior employment, driving or criminal record, mode of living and/ or background data, including credit information, as it may relate to the position(s) I am applying for. I understand that upon written request to the company, I will be informed of whether an investigation consumer report was requested and given full information as to the nature and scope of this investigation.
 - (4) I authorize and request that all of my present and former employers and those individuals that I establish as personal references furnish information about my employment records, including a statement of reason for the termination of my employment, work performance, abilities, and other qualities pertinent to my qualifications for employment, hereby releasing them from any and all liability for damages arising from furnishing the requested information. I further authorize any physician or hospital to release any information which may be necessary to determine the job for which I am being considered or any future job in the event that I am hired.
 - (5) I understand that in the event I am employed, my employment and compensation may be terminated with or without cause, with or without notice, at any time, at the option of either the company or me. I further understand that no representative of E&R Trailer Sales & Service, Inc., other than the President / CEO or his/her designee has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement different from or contrary to any Company policy. I further understand that any such agreement, if made, shall not be enforceable unless it is in writing and signed by me and by one of the individuals designated above.

Signature

Date